

STEAM Innovation Grant: Proposal format

Please be sure to read all the guidelines thoroughly. Each item/section should be prepared, labeled, and ordered as indicated below. All elements will need to be packaged as a single PDF document for submission. Proposals must be submitted by **5.00 p.m., Wednesday, February 12, 2025**, via e-mail to Alain Frogley, School of Fine Arts: alain.frogley@uconn.edu. The following information is required:

1. Cover Page, including:

- **Principal Investigators:** names, titles, department affiliations, email addresses
- **Other Key Collaborators:** names, department affiliations
- **Project Title**
- **Project Abstract** (limit 300 words): Succinctly state the objectives, methods to be employed, and the significance of the proposed activity to the advancement of knowledge, pursuit of scholarly activity, or contribution to creative work.
- **Total amount requested** (min. \$20,000, max. \$60,000)

2. Project Plan: The Project Plan should be 3-5 pages in length (single-spaced, 12-pt font and 1" margins). The Project Plan should address each of the areas below in sufficient detail using the headings provided. Proposals should be written in straightforward language, keeping in mind that reviewers will possess general content knowledge but not necessarily specific expertise in the area of study. Proposals should avoid the use of technical or discipline-specific jargon. Acronyms that are not universally understood should be spelled out the first time they are used.

- **Significance/Importance:** Provide a clear and compelling rationale for why the proposed project, scholarly activity, or creative work matters, and how it advances the goals of this particular grant program, in terms of fostering innovative collaboration between the arts and the sciences. Indicate how the proposed project will advance knowledge, address an important scientific or scholarly problem, demonstrate intellectual or creative significance, and/or benefit society in meaningful ways. If applicable, include hypotheses to be tested, specific goals/aims, and relevant background/information or preliminary data in support of the project.
- **Innovation/Novelty:** Outline the ways in which this project's proposed work is new/innovative in its approach, methods, or techniques in comparison to previous work in the field.
- **Feasibility, Resources, and Timeline:** Describe the plan for carrying out the proposed activities, including research design, work plan, methodological approach, availability of necessary resources, and timeline for completion of tasks/milestones.
- **Investigators/Collaborators:** Describe how the PIs and any collaborators are well suited to carry out the proposed project. Indicate how the project brings together individuals from different disciplines and how the collaboration will advance the proposed project.
- **Impact and Outcomes:** Indicate the value or impact of the proposed project, once complete, and how the research outcomes will be disseminated (e.g. publication, exhibition, symposium etc.).

How does the project reflect institutional, state, national, and/or global priorities? In what ways will the results of this work be transformative within its disciplines and beyond? What broader societal benefits does it promise? What is your plan /mechanism for assessing the project's success and evaluating outcomes?

3. **Proposed Budget:** List and justify each budget item. Budget preparation, including determination of allowable items, should follow the OVPR REP guidelines: <https://ovpr.uconn.edu/services/research-development/rep-storrs/> (click on 'Budget Preparation'; use of the Excel budget spreadsheet is optional for this grant).
4. **Future Funding:** Applicants should specify where extramural grant proposals will be submitted on the basis of the research funded by the STEAM Innovation Grant.
5. **CV:** Each PI should attach a 2-page CV following their discipline's conventions. Include most recent publications or publications most relevant to the work proposed. **In addition, please include a list of past/current/pending support for the last five years from all UConn sources (including start-up funds) and external sponsors.**